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INDIAN VALLEY VOCATIONAL CENTER

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**Minutes of the Board of Control Meeting  
held Wednesday, October 4, 2017 at 6:30 p.m.  
at Indian Valley Vocational Center**

Chair Dr. Travis McGuire called the meeting to order.

The following members were present:

Earlville:	Mr. Rich Faivre
Hinckley-Big Rock:	Dr. Travis McGuire
	Mrs. Joan Umano
Indian Creek:	Mrs. Sarah Frazier
Leland:	Mrs. Janet Plote
Paw Paw:	Mr. Stan Adcock
	Mr. Steve Richey
Plano:	Mrs. Abby Alvarez
Sandwich:	Mr. Rick Schmitt
	Mr. Dave Stahl
Serena:	Mr. Marty Felesena
Somonauk:	Mr. Jay Streicher
Yorkville:	Dr. Tim Shimp
	Mr. Jason Senffner

The following were absent:

Earlville:	Mr. Jeff Maly
Indian Creek:	Mr. Chad Willis
Leland:	Mrs. Jodi Moore
Newark:	Mrs. Amy Smith
	Mrs. Jean Fletcher
Plano:	Mr. Jim Ward
Serena:	Mr. Don McNelis
Somonauk:	Mr. Jason Diebold

Two Culinary Arts students spoke to the Board about their upcoming Burger Challenge competition at Joliet Junior College on Friday, October 27, 2017. Zeta Bennett and Abby Gibbs, both from Sandwich, described what steps they have taken to prepare for the competition, their favorite burgers and what they are looking forward to during the event.

### CONSENT AGENDA

Mrs. Umamo moved and Mr. Stahl seconded a motion to approve the Regular Session minutes from the August 2, 2017 Board of Control meeting and the September 21, 2017 Special Board of Control meeting; the bills for payment September 6 and October 4, 2017; the monthly financial reports; and four donated vehicles (a 1997 Mercury Grand Marquis, a 1997 Toyota 4Runner; a 1999 Saturn SL2 and a 2005 Ford Escape). Roll call was taken. All ayes. The motion passed unanimously.

### 2016-2017 ANNUAL AUDIT REPORT

Mr. Bill Newkirk presented the 2016-2017 annual audit report to the Board. After his presentation, Mr. Barbic spoke to the three recommendations highlighted in the audit:

- 1) Investment Policy  
IVVC does have an Investment Policy as outlined in the Board of Control Policy Manual - Section 4:30.
- 2) Purchasing Card Transactions  
This is covered in the Board of Control Policy Manual - Section 4:55.
- 3) Culinary Foods Account  
This Point of Sale account was created as a digital teaching tool for students to use during the buffet sales, farmer's market, etc. as well as pulling reports and checking inventory.

After the discussion, Mr. Adcock moved and Mrs. Umamo seconded a motion to accept the 2016-2017 Audit Report as presented. Roll call was taken. All ayes. The motion passed unanimously.

### ASSISTANT DIRECTOR'S REPORT

Mrs. Edwards reported on the following:

- Three sophomore visits have been scheduled: Yorkville - October 16; Sandwich - October 31 & November 1; Indian Creek - November 2.
- Nine VALEES mini-grants have been submitted for Graphics, Culinary Arts (2), Computer Programming, Auto Tech (2), Applied Math (2), and Sports Medicine. Seven have been awarded so far. The grant amounts cannot exceed \$1,200.
- Career Development PD - The second installment from Julie Bechtold (Waubonsee Career Development Services) will focus on ONET.
- November 3 Institute Day - It will be a joint institute day with Kishwaukee Education Consortium, focusing on project-based learning, classroom management, special education and content-area roundtable discussions. Mr. Barbic added that other area centers are now planning to send some of their staff to this event also.
- Applied Mathematics Update - Brad Christensen has been in to observe the class and will come back on October 17 to meet with our teachers to begin to draft lessons aligned to our program areas.
- Judy Stafstrom, ROE Instructional Coach, has observed two teachers and plans to observe three more with the coaching cycles to begin second semester.

Mrs. Moore asked Mrs. Edwards to speak in her absence about the Masonic Student Assistance Program. She would like to organize a regional training session. Please contact Mrs. Moore for the details.

### STAFF INSURANCE RATE STATUS

The 2016 and 2017 rate schedules were distributed for comparison purposes. There is a 20.4% increase over last year's rates. The additional funds needed to cover increase have been foreseen and provided for in FY18 budget.

### OPEN HOUSE

Approximately 200 visitors attended the September 21 Open House. Many parents, alumni and students walked through the building. The Culinary Arts students provided light snacks and desserts throughout the evening.

### PRINCIPALS/COUNSELORS MEETING

All 11 districts were represented at the September 15, 2017 Principals and Counselors meeting. The new Plano and Serena principals toured the building and had the opportunity to see their students in action.

### REGISTRATION

Mr. Barbic announced a couple of changes to the registration process. The deadline for enrollment numbers is still March 1 per the Joint Agreement, but he is asking that all of the individual student registration forms be turned in at that time as well with a second choice listed. Each school's packet of forms will be time and date stamped upon receipt at IVVC. Even though the deadline is March 1, each district's packet of registration forms can be sent prior to March 1. The time stamp will be used as a guide for program enrollment and waiting lists. Each school will get at least one spot in every program.

### ROE INSPECTION

Mr. Smith from the DeKalb County ROE's office will conduct the annual inspection on Thursday, October 5, 2017.

### CONSTRUCTION TRADES

Mr. Barbic announced that Construction Trades will be offered in the 2018-2019 school year. Mr. Hoskins, the current Project Lead the Way instructor, will be teaching the class. Due to the continued decrease in enrollment, Project Lead the Way will not be offered next year. The Construction Trades class will be 60% hands-on and 40% classroom, with projects such as sheds and custom playhouses to be constructed. They will have a dedicated classroom and lab in the building, so it will not be weather dependent. This class will blend the applied mathematical and computer based skills with carpentry work. We are partnering with Waubensee Community College so additional training in plumbing, HVAC and electrical work will also be provided.

### TEACHER EASE GRADES

The students' grades are online and can be accessed by the students, their parents and their home school counselors and principals.

### WELDING COMPETITION AT LOCAL 597

The following Welding students are scheduled to compete on Saturday, October 28 at the 597 training facility in Mokena.

Earlville - Jackson Prather & Matt Richards  
Newark - Devin Jarmasek & Austin Wiesbrook  
Yorkville - Travis Collins & Ben Luoma

SENIOR SATURDAY

The Auto Technology class is partnering with Mike Nelson from the Sandwich Police Department to sponsor Senior Saturday on October 21. Any senior citizens in the community can bring their vehicles to IVVC for a 21 point inspection in our Auto Tech shop. The Boy Scouts will be on hand to wash the vehicles.

OTHER BUSINESS

Mr. Barbic reported that we have now received 8 of out 10 FY17 CTEI payments, totaling \$256,916.

The Village of Somonauk graciously donated \$1,000 to our Auto Technology program for work completed on a vehicle many years ago that was recently sold at a profit. This money will be allocated for an additional lift in the shop.

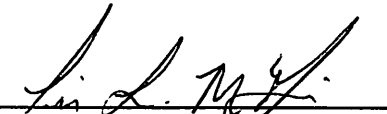
Mr. Stahl moved and Mrs. Umano seconded a motion to adjourn at 7:14 p.m. The next Board of Control meeting is scheduled for Wednesday, December 6, 2017 at 6:30 p.m.

Respectfully submitted,



Carla Gibbs  
Recording Secretary

APPROVED:

  
Chair, Board of Control