



INDIAN VALLEY VOCATIONAL CENTER

**Minutes of the Board of Control Meeting  
held Wednesday, April 4, 2018 at 6:30 p.m.  
at Indian Valley Vocational Center**

Chair: Dr. Travis McGuire called the meeting to order.

The following members were present:

Earlville:	Mr. Jeff Maly
Hinckley-Big Rock:	Dr. Travis McGuire
	Mrs. Joan Umamo
Leland:	Mrs. Jodi Moore
	Mrs. Janet Plote
Newark:	Mrs. Amy Smith
	Mrs. Jean Fletcher
Plano:	Mrs. Abby Alvarez
Sandwich:	Mr. Rick Schmitt
	Mr. Dave Stahl
Serena:	Mr. Don McNelis
Somonauk:	Mr. Jay Streicher
	Mr. Norm Johnson
Yorkville:	Dr. Tim Shimp
	Mr. Jason Senffner

The following were absent:

Earlville:	Mr. Rich Faivre
Indian Creek:	Mr. Chad Willis
	Mrs. Sarah Frazier
Paw Paw:	Mr. Stan Adcock
	Mr. Steve Richey
Plano:	Mr. Jim Ward
Serena:	Mr. Marty Felesena

Due to previous athletic and work commitments, no SkillsUSA students were in attendance. They will be invited to the May 2, 2018 meeting to report on their experiences at state.

**CONSENT AGENDA**

Mrs. Fletcher moved and Mr. Stahl seconded a motion to approve the Regular Session minutes from the February 7, 2018 Board of Control meeting; the bills for payment March 7 and April 4,

2018; the monthly financial reports; and three donated vehicles (a 1991 Mazda MX-5 Miata; a 1997 Land Rover Discovery; and a 2005 Dodge Sport Van). Roll call was taken. All ayes. The motion passed unanimously.

### COSMETOLOGY CONTRACTS

Mrs. Umano moved and Mr. Johnson seconded a motion to approve the 2018-2019 Debutantes and Hair Professionals contracts as presented. Roll call was taken. All ayes. The motion passed unanimously.

### ASSISTANT DIRECTOR'S REPORT

Mrs. Edwards reported on the following:

- Shea Watros (Sandwich) was named as a Gustafson Scholarship winner.
- This Saturday, April 7, 2018, the Sports Medicine class is sponsoring a 5K Run/Walk - "The Fast and Furriest." There is still time to register for the race and leashed pets are welcome.
- 114 students have been named to IVVC's Technical Honor Society. These students will be honored at their home school's Awards Night this spring. Mr. Barbic thanked the principals for the invitation.
- 2018-2019 a.m. & p.m. splits - last year Mrs. Edwards gave Sandwich and Yorkville a detailed list of requested splits to balance out the programs. She said both schools handled the process flawlessly and it was much appreciated. The same request process is in place for this year.
- Mock interviews are taking place during the month of April. The teachers have invited business partners to interview all of their seniors. Currently all but eight seniors have completed a resume. Mr. Barbic publicly thanked Mrs. Imel for working with all of the seniors on the resume process.
- VALEES is offering a resume workshop on April 24 for anyone interested in going through the same process that the IVVC teachers did. This information has been shared with the home school counselors and business teachers.
- NATEF (National Automotive Technicians Education Foundation) - Waubensee's Auto Technology instructor, as well as the VALEES office, will assist IVVC as we move towards accreditation. Once certified, IVVC will have access to the curriculum and the opportunity to provide students with a NATEF certificate, which will lead towards ASE (Automotive Service Excellence) certification. NATEF certification will also give IVVC the opportunity to apply for numerous grants.

### FOLLOW-UP TO VALEES INSTITUTE

Mr. Barbic publicly thanked Cassie Blickem from the VALEES office for the exceptional in-service they hosted on March 2. The keynote speaker's speech was very motivational and all of the teachers gave the entire day a rave review.

### 2018-2019 ENROLLMENT UPDATE

Mr. Barbic reported the 2018-2019 enrollment numbers are the second largest in history at 538. He said Mrs. Edwards is doing a great job with the teachers and their curriculum, resulting in the increased enrollment. Four programs are closed - Auto Technology, Culinary Arts, Law Enforcement and Welding & Fabrication.

### 8TH GRADE EXPO

This year's 8th Grade Expo will be held on Tuesday, April 10 for Indian Creek, Leland, Paw Paw, Sandwich, Serena and Somonauk. Earlville, Hinckley-Big Rock, Millbrook/Newark and Plano chose to attend on Thursday, May 17. This Expo is an opportunity for all 8th graders to learn about career paths and choose three program areas of interest. The classroom presentations are led by our current students.

### HOSA COMPETITION RESULTS

Sierra Franklin, from Sandwich, qualified for Nationals in Dallas, Texas in June in the Healthy Lifestyles category.

### CTEI DISBURSEMENTS

Mr. Barbic reported that seven out of the ten disbursements have been received to date. Out of the \$321,152 expected, \$224,805 has been received.

### SAFETY AND THREAT ASSESSMENT

Mr. Barbic has been working with Jeff Smith in the DeKalb County's ROE office about updating our safety plan. He was connected to Amy Campbell, from Campbell ACNC Consulting, who did a thorough security analysis on February 28 of the entire building, inside and out, as well as talking to all of the staff and creating a survey. The vulnerability assessment has been completed and the results can be shared with any board member that requests it. Two grants have since been written, based on her assessment. Several protocols will need to be addressed - locks, security cameras, staff training and crisis plan. Mr. Barbic offered to host a free Administrator Academy on "Student Behavioral Threat Assessment" here at IVVC in June for any districts that are interested. Please contact Mr. Barbic within the week if any are interested in attending.

### OTHER BUSINESS

The first Student Showcase Night will be held Wednesday, April 18 from 5:30 p.m. - 7:30 p.m. This is a chance for parents and community members to see a snapshot of every program and watch the students in action. Mr. Barbic invited the board members to attend that evening.

The SkillsUSA members are hosting a Pancake Breakfast on Sunday, April 15 from 8:00 a.m. to 12:00 p.m. at the Sandwich Fire Department. They leave for state on Thursday, April 19.

Mr. Barbic has scheduled meetings with all home school principals and is looking forward to visiting each district.

### CLOSED SESSION

Mrs. Moore moved and Mrs. Umano seconded a motion to go into Closed Session at 6:54 p.m. to discuss the appointment, employment, reassignment, compensation, discipline, performance or dismissal of specific employees of the public body. Roll call was taken. All ayes. The motion passed unanimously.

OPEN SESSION

Mrs. Umano moved and Mrs. Plote seconded a motion to return to Open Session at 7:24 p.m. All ayes. The motion passed by unanimous consensus.

MOTIONS RESULTING FROM CLOSED SESSION

Mrs. Umano moved and Mr. Stahl seconded a motion to approve the closed session minutes of the regular meeting held February 7, 2018. Roll call was taken. All ayes. The motion passed unanimously.

Mr. McNelis moved and Mr. Johnson seconded a motion to move David Hoskins to full-time status to teach the new Construction Trades program for the 2018-2019 school year. Roll call was taken. All ayes. The motion passed unanimously.

Mrs. Umano moved and Mrs. Fletcher seconded a motion to move Elizabeth Murray to full-time status to teach the Health Occupations class for the 2018-2019 school year. Roll call was taken. All ayes. The motion passed unanimously.

Mr. Stahl moved and Mr. Senffner seconded a motion to hire Roy Rosales as a second year Computer Programming instructor for the 2018-2019 school year. Roll call was taken. All ayes. The motion passed unanimously.

Mrs. Fletcher moved and Mrs. Plote seconded a motion to hire Tedd Moody as a second year Welding & Fabrication instructor for the 2018-2019 school year. Roll call was taken. All ayes. The motion passed unanimously.

Mr. Stahl moved and Mr. McNelis seconded a motion to hire David Vincent as a second year Auto Technology instructor for the 2018-2019 school year. Roll call was taken. All ayes. The motion passed unanimously.

Mr. Maly moved and Mrs. Umano seconded a motion to adjourn at 7:28 p.m. The next Board of Control meeting is scheduled for **Wednesday, May 2, 2018 at 6:30 p.m.**

Respectfully submitted,



Carla Gibbs  
Recording Secretary

APPROVED:

  
Chair, Board of Control