

INDIAN VALLEY VOCATIONAL CENTER

**Minutes of the Board of Control Meeting  
held Wednesday, December 5, 2018 at 6:30 p.m.  
at Indian Valley Vocational Center**

Chair Jay Streicher called the meeting to order.

The following members were present:

Earlville:	Mr. Rich Faivre
Hinckley-Big Rock:	Mrs. Joan Umano
Leland:	Mrs. Jodi Moore
	Mrs. Janet Plote
Newark:	Mrs. Amy Smith
	Mrs. Jean Fletcher
Serena:	Mr. Don McNelis
Somonauk:	Mr. Jay Streicher
	Mr. Norm Johnson
Yorkville:	Mr. Jason Senffner

The following were absent:

Earlville:	Mr. Jeff Maly
Hinckley-Big Rock:	Dr. Travis McGuire
Indian Creek:	Mr. Chad Willis
	Mrs. Sarah Frazier
Paw Paw:	Mr. Stan Adcock
	Mr. Steve Richey
Plano:	Mr. Tony Baker
	Mr. Jim Ward
Sandwich:	Mr. Rick Schmitt
	Mr. Dave Stahl
Serena:	Mr. Spencer Byrd
Yorkville:	Dr. Tim Shimp

Three of the SkillsUSA students that attended the LEAD conference in November spoke to the Board about their experience. Sarah Groh (HBR), Rachel Andrews (Indian Creek) and Austin Fletcher (Newark) talked about the scholarships received, team building exercises, and the communication and leadership skills gained from the conference. They participated in mock interviews, student-driven tasks, demonstrations, and said there were many opportunities to

meet students from other school districts throughout the state. All three thought it was a great experience.

### CONSENT AGENDA

Mrs. Fletcher moved and Mrs. Umamo seconded a motion to approve the Regular Session minutes from the October 3, 2018 Board of Control meeting; the bills for payment November 7 and December 5, 2018; the monthly financial reports and six donated vehicles (1998 Ford Expedition; 2001 Pontiac Grand Am; 2004 Acura MDX; 2005 Ford Ranger; 2005 Chevrolet Cavalier LS; and a 2007 Chevrolet Cobalt LTZ). Roll call was taken. All ayes. The motion passed unanimously.

### ASSISTANT DIRECTOR'S REPORT

Mrs. Edwards reported on the following:

- Three sophomore visits were held in November – Indian Creek, Newark and Paw Paw. Earlville and Hinckley-Big Rock are scheduled to visit in January.
- The following mini-grants from the VALEES office have been approved:
  - Youth Mental Health First Aid** – the staff received four hours of developmental training in November and four more hours are scheduled during the January 21 Institute to complete the three year Youth Mental Health First Aid certification.
  - Fire Science** – supplies for a new Ropes class certification
  - Culinary Arts** – coffee maker, airpots
  - EMS** – radio straps
  - Welding** – MIG welder
  - CNA** – medical instruments such as sphygmomanometers (blood pressure cuffs), oral thermometers, call lights, dentures, wheelchair, etc. to build up the lab environment. Clinicals started today and this will help the students practice as they begin to work with residents in the nursing home.
- The PLCs with Judy Stafstrom (DeKalb County ROE's instructional coach) have a student engagement focus, working on student self assessment, time on task studies and formative assessment. This will culminate at the January 21 Institute with the teachers sharing their successes/challenges with their peers.
- The next New Teacher Training session is scheduled for December 20 at GAVC for all first and second year teachers. Based on survey results from all attendees at the August meeting, the topic of *Meeting Diverse Student Needs and Assessment* will be addressed.

### DIRECTOR'S EVALUATION COMMITTEE

Mr. Streicher said he has a few volunteers for the committee and told the Board to look for an email in the next few days requesting specific feedback. A final report will be shared at the February 6, 2019 meeting.

### 2019-2020 CALENDAR SURVEY

Mr. Barbic thanked the districts for responding to the survey. In light of the recent calendar changes at the state level, Mr. Barbic asked the districts to contact him if they are planning to change their start date, Christmas or Spring Break dates. Mr. Streicher said there is an ISBE Road Show about what constitutes a school day in Wheaton at 4:00 p.m. on December 6 for anyone who would like to attend.

### AUTO ADVISORY COMMITTEE

Mr. Barbic is forming a committee as part of the NATEF certification requirement. The mission is to review curriculum, certifications and work-based learning opportunities and to connect students with business partners. He asked the Board to contact him with any businesses in their communities that may be interested in participating in this opportunity.

### WORK-BASED LEARNING

Mr. Barbic said there are currently 73 students engaged in work-based learning through internships, job shadowing and clinical experiences. In the spring, the EMS and Health Occupations classes will also be sending students out into the community.

He also mentioned four upcoming field trips that are scheduled:

1. The Auto Technology students will be visiting Kishwaukee College to learn about their diesel program and tour Superior Diesel and Mike's Truck Repair in DeKalb on Friday, December 7. This trip was arranged as a result of a meeting with Gene Fogle from the DeKalb County Economic Development Corporation. Mrs. Edwards said any students attending Kishwaukee College would pay in-district tuition since Waubensee Community College does not offer a diesel mechanics program.
2. The Welding & Fabrication students will visit the Pipefitters Local 597 in Mokena and Battery Builders in Naperville on December 14. Mr. Barbic said the Pipefitters Local 597 has an amazing apprenticeship program and then the students can see the non-union side at Battery Builders.
3. The CNA students will visit Silverado Memory Care in Naperville on January 8 because there is a potential to offer the students a dementia certificate in the future.
4. The Construction Trades program will visit the Chicago Regional Council of Carpenters Apprentice and Training facility in Elk Grove Village and the International Brotherhood of Electrical Workers (IBEW) training facility in Aurora on January 17.

### CTEI DISBURSEMENTS/AMENDMENT, PERKINS UPDATE

ISBE is hosting a Perkins Reauthorization Listening Tour at U-46 in Elgin on December 12. Mr. Barbic will be attending with the VALEES Director, Cassie Blickem. The Perkins reserve competitive grants are not currently for career centers which Mr. Barbic would like to address. He would like to encourage the state workforce board to align credentials with career paths and fund them as other states are currently doing, such as Virginia and Tennessee.

Mr. Barbic stated we have not received any CTEI disbursements to date. The state comptroller is now paying August 1 vouchers. Our first voucher is dated August 24.

We have received one payment of \$5,297 from the Perkins grant. Three additional payments are pending.

### JANUARY 21 INSTITUTE DAY

Mr. Barbic said Mrs. Edwards did an excellent job of covering the planned agenda in her report.

### ACTE VISION CONFERENCE

Mr. Barbic attended the ACTE Vision Conference in Texas last week, as a guest of VALEES. He reported on the following from the conference:

- In Waco, Texas, they are creating an advanced manufacturing career academy and used a business advisory committee to develop curriculum.
- As mentioned earlier, in Tennessee there is a state workforce board that approves industry certifications and aligns to the state programs of study.
- A Richmond, Georgia school district created a partnership with all four branches of the Army to write cyber security curriculum together. The curriculum will be shared with Mr. Barbic.
- Mr. Barbic publicly thanked VALEES for the opportunity and for sponsoring his attendance at this conference.

#### INSURANCE EXPLORATION

Mr. Barbic met with Kurtis Frietag from Kepple Healthcare Consulting on November 2 and attended a meeting concerning the formation of a potential MEWA (Multiple Employer Welfare Arrangement), which would be very advantageous. Several districts were represented at this meeting. The first step in the process was for all IVVC employees to complete an application to qualify. This has been completed and we are waiting for a response.

#### STRATEGIC PLANNING STAKEHOLDERS MEETING

All of the districts were asked to answer a list of essential questions and those responses were compiled. The guiding themes that were taken to the meeting were Programs, Future Needs and Access to the stakeholders meeting. The emerging themes from the stakeholders are that IVVC provides CTE programming that the home schools cannot; the importance of more students being able to access IVVC in different ways; the need to connect students with opportunities outside of the classroom; dual credit/credentialing; curriculum review and individualized learning. The next step is to meet with the counselors on January 11 to select students for the student stakeholder meeting in late January. A preliminary draft of the vision statement and goals will be brought to the February 2019 board meeting.

#### CLOSED SESSION

Mr. Johnson moved and Mr. Senffner seconded a motion to go into Closed Session at 7:01 p.m. to discuss the appointment, employment, reassignment, compensation, discipline, performance or dismissal of specific employees of the public body. Roll call was taken. All ayes. The motion passed unanimously.

#### OPEN SESSION

Mrs. Fletcher moved and Mrs. Umamo seconded a motion to return to Open Session at 7:09 p.m. Roll call was taken. All ayes. The motion passed unanimously.

#### MOTIONS RESULTING FROM CLOSED SESSION

Mr. McNelis moved and Mrs. Plote seconded a motion to approve the closed session minutes of the regular meeting held October 3, 2018. Roll call was taken. All ayes. The motion passed unanimously.


Mr. Senffner moved and Mrs. Fletcher seconded a motion to hire Doreen Kubacki as a CNA clinical instructor two six-hour days a week at \$30/hour for a total of 26 days (\$4,680). Roll call was taken. All ayes. The motion passed unanimously.

Mrs. Umamo moved and Mr. Johnson seconded a motion to hire Lindsay Brummel as a CNA clinical instructor one six-hour day a week at \$30/hour for a total of 13 days (\$2,340). Roll call was taken. All ayes. The motion passed unanimously.

Mr. Barbic thanked everyone for coming to the meeting and said he always appreciates the feedback and questions.

Mr. Senffner moved and Mrs. Umamo seconded a motion to adjourn at 7:11 p.m. The next Board of Control meeting will be held **Wednesday, February 6, 2019 at 6:30 p.m.** in the CNA classroom.

Respectfully submitted,

  
Carla Gibbs  
Recording Secretary

APPROVED:   
Chair, Board of Control