



INDIAN VALLEY VOCATIONAL CENTER

**Minutes of the Board of Control Meeting
held Wednesday, December 4, 2019 at 6:30 p.m.
at Indian Valley Vocational Center**

Chair Jay Streicher called the meeting to order.

The following members were present:

Hinckley-Big Rock:	Dr. Travis McGuire
Indian Creek:	Mr. Chad Willis
Leland:	Mrs. Jodi Moore
	Mrs. Sara Miller
Newark:	Mrs. Jean Fletcher
Plano:	Mrs. Abby Alvarez
	Mr. Kyle Klatt
Sandwich:	Mr. Rick Schmitt
	Mr. Dave Stahl
Somonauk:	Mr. Jay Streicher
	Mr. Norm Johnson
Yorkville:	Dr. Tim Shimp
	Mr. Jason Senffner

The following were absent:

Earlville:	Mr. Rich Faivre
	Mr. Jeff Maly
Hinckley-Big Rock:	Mrs. Joan Umamo
Newark:	Mrs. Amy Smith
Serena:	Mr. Spencer Byrd
	Mrs. Susan McNelis

Mr. Barbic introduced two SkillsUSA students that attended the recent L.E.A.D. Conference in Lisle. Emily Grzeca is an EMT student from Indian Creek and MJ Sandifer is a Plano student in Fire Science. Emily explained that L.E.A.D. is an acronym for *Learn, Educate, Act, Dream* and talked about her experiences at the conference. She detailed her promotional bulletin board project she did with Ana Rader from Somonauk which won second place. Emily said she found the mock interview process to be extremely helpful. MJ was very impressed with the business etiquette portion of the conference and earned third place in that competition. He also earned the Statesman award. He talked about how the new skills he learned at this conference helped him as he interviewed with local fire departments.

CONSENT AGENDA

Mrs. Fletcher moved and Mr. Stahl seconded a motion to approve the Regular Session minutes from the October 2, 2019 Board of Control meeting; the bills for payment November 6 and December 4, 2019; the monthly financial reports and four donated vehicles (a 2003 Saturn Ion; a 2004 Pontiac Grand Prix GT2; a 2005 Honda P; and a 2006 Ford Taurus SEL). Roll call was taken. All ayes. The motion passed unanimously.

ASSISTANT DIRECTOR'S REPORT

Mrs. Edwards spoke about the following:

- The Newark sophomores visited three programs of interest on Tuesday, December 3.
- The following mini-grants were approved:
 - CNA** - supplemental instructional materials specific to the geriatric population
 - Culinary** - Grab and Go automated labeling software, menu and ingredient management system
 - Auto Tech** - purchase of an electrical system analyzer
 - Auto Body** - purchase of updated industry standard equipment (spray guns, booth box, hammer and dolly set)
 - Fire Science** - SCBA Bottle Hydro Testing for bottles donated from Bristol-Kendall FD
 - Sports Medicine** - fitness equipment and storage for equipment in classroom. The Construction Trades class will build the storage units.
 - Welding** - purchase of five stick welders
- A historical Dual Credit overview was handed out. Dr. McGuire thanked Mrs. Edwards for preparing this document.
- New early college credit agreements have been secured for two programs:
 - ECE 112/TM II** - articulated with Kishwaukee College
 - Two additional **Sports Med classes for SM II**
 - KPE 209 Exercise Science/Sports Professions
 - KPE 237 Strength and Conditioning
- A PaCE meeting was held November 18, with eight districts in attendance. The outcomes from this meeting included the creation of a regional calendar of career events and a shared spreadsheet of business partners organized by career cluster and programs of study. An upcoming meeting with the middle schools is planned.
- Curriculum Audit - current curriculum was reviewed and standardized templates were added to create a uniform curriculum structure. A folder for each program area was on display for board members to review. This information will be used in the spring advisory committee meeting. Mr. Barbic publicly thanked Mrs. Edwards for all of her hard work on this project and how beneficial this information will be moving forward.

DIRECTOR'S EVALUATION COMMITTEE

Mr. Streicher has appointed three superintendents to this committee: Mrs. Jodi Moore, Mr. Rick Schmitt and Dr. Tim Shimp. He told the board that the information will be emailed out shortly with the final report to be shared at the February 5, 2020 meeting.

2020-2021 CALENDAR SURVEY

A spreadsheet detailing the survey results was distributed to the board members. Six districts responded. Discussion centered around two separate Spring Break weeks dividing the results

evenly. An update will be provided in the January Board communication once the final four districts respond. A tentative calendar will be brought to the February meeting for approval.

STRATEGIC PLAN YEAR ONE UPDATE

Mr. Barbic spoke about the following goals:

Goal 1A - Establish Advisory Committees

- Teachers have compiled potential and confirmed advisory committee members on a shared google document.
- November 1 PD training with KEC was led by Lake County Tech. Staff had an opportunity to listen and ask questions from both an administrator and teacher who currently have active and valuable committees.
- November career cluster meetings centered on objectives, expectations and outcomes moving forward.
- December meetings will finalize each committee participant and set a date and time for the meeting, prior to April 14.

Goal 2A - Research additional access points for grades 11 and 12.

- A Work Based Learning packet has been created by a committee of teachers and administrators. The new documents will be presented by the committee at the January faculty meeting for staff feedback.
- A third session of Welding and Fabrication has been approved and added to course selection.

Goal 2C - Continue to meet regularly with building administration and student services personnel.

- Principal/Counselor meeting held in September 13.

Goal 2D - Host PaCE Implementation meeting for home school districts.

- High school PaCE summit held November 18.
- Middle school PaCE summit December 6.

Dr. McGuire asked about the team-based challenges. In past years, IVVC has participated in the Auto Technology Engine Competition, the Burger Competition for Culinary Arts students, the Fire Science Challenge each spring and the annual Welding competition. More programs will be involved in the future.

WORK BASED LEARNING UPDATE

Clinicals for CNA will start on Wednesday, January 8, 2020. All clinicals will be held at Hillside Rehab & Care in Yorkville. An orientation day has been set up for Wednesday, December 18 for all CNA students and clinical instructors so they can meet the staff and residents before beginning their clinical experience.

PERKINS UPDATE

Mr. Barbic said that ISBE is currently in the Program of Study Approval period. IVVC has completed this first step and the next step is a mandatory Comprehensive Local Needs Assessment. Our regional EFE Director, Cassie Blickem, will be hosting a training session at the next Steering Committee meeting on Thursday, December 12 from 9:00 a.m. to 1:00 p.m. He recommends each district attend this meeting who has access to IWAS (including their login and password) and who have responsibility for leadership of CTE programs at the building or district level.

Mr. Barbic reported that three Perkins reimbursements have been submitting, totaling \$17,099. No Perkins funds have been received for this fiscal year.

The first CTEI allocation has been released. The check is expected in the next three weeks.

JANUARY TEACHER INSTITUTE

The next Teacher Institute Day is Monday, January 20, 2020. The focus will be on literacy in CTE and best practices for educating our special education population. The afternoon session will consist of connecting LinkedIn to resume writing and preparing advisory committee agendas.

OTHER BUSINESS

Mr. Barbic talked about the generous donations we received from Chicago Public Schools. He has been in contact with Ms. Nicole Sabatino, Senior Business Operations Specialist from the Chicago Public Schools Office of College and Career Success/Early College and Career Education. On August 9, he picked up four horizontal lathes and three vertical mills from Prosser Career Academy. The equipment is being used in our Welding & Fabrication program to add a machining unit. On November 12, he returned to Prosser to accept donations of two brand new industrial air compressors (for our Auto Body and Auto Tech programs); a CNC wood router (for our Computer Technology and Construction Trades classes); and a Rigid pipe threader (for Construction Trades). Mr. Barbic publicly thanked the Chicago Public School District for the donations.

One of Mr. Barbic's personal goals is to engage state and federal legislators to spotlight CTE programs at Indian Valley. On December 11, District 90 State Representative Tom Demmer will be in the building to visit our Skilled Trades career cluster of Auto Body, Auto Technology, Construction Trades and Welding & Fabrication.

The ROE inspection has been completed and IVVC has made all corrections noted in the report.

Mr. Barbic is looking for volunteers to serve on the Negotiations Committee. This is the final year of the CBA contract and Mr. Barbic plans to begin preliminary conversations with the teacher committee after Christmas Break. He anticipates formal negotiations to begin in early February. He encouraged board members to email him if they would like to volunteer for this committee.

The IMRF employer rate will decrease in 2020 from 7.13% to 5.18%, resulting in a yearly savings of \$4,000 for IVVC.

IVVC has traditionally leased the property surrounding the school for agricultural production. The current contract of \$700/annually will expire on February 28, 2020. He believes the fair course of action would be to accept sealed bids on a new three year contract. Any feedback from board members would be welcomed.

CLOSED SESSION

Dr. Shimp moved and Dr. McGuire seconded a motion to go into Closed Session at 7:01 p.m. to discuss the appointment, employment, reassignment, compensation, discipline, performance or dismissal of specific employees of the public body. All ayes. The motion passed by unanimous consensus.

OPEN SESSION

Mrs. Fletcher moved and Mr. Stahl seconded a motion to return to Open Session at 7:05 p.m. Roll call was taken. All ayes. The motion passed unanimously.

MOTIONS RESULTING FROM CLOSED SESSION


Mr. Johnson moved and Mr. Stahl seconded a motion to approve the closed session minutes of the regular meeting held August 7, 2019. All ayes. The motion passed by unanimous consensus.

Mr. Stahl moved and Mrs. Moore seconded a motion to hire Doreen Kubacki as a CNA clinical instructor for 132 hours at \$30/hour. Roll call was taken. All ayes. The motion passed unanimously.

Mrs. Fletcher moved and Mr. Stahl seconded a motion to hire Lindsay Brummel as a CNA clinical instructor for 90 hours at \$30/hour. Roll call was taken. All ayes. The motion passed unanimously.

Dr. McGuire moved and Mrs. Moore seconded a motion to adjourn at 7:08 p.m. The next Board of Control meeting will be held **Wednesday, February 5, 2020 at 6:30 p.m.** in the CNA classroom.

Respectfully submitted,


Carla Gibbs
Recording Secretary

APPROVED: 
Chair, Board of Control