



INDIAN VALLEY VOCATIONAL CENTER

**Minutes of the Board of Control Meeting  
held Wednesday, October 7, 2020 at 6:30 p.m.  
at Indian Valley Vocational Center**

Chair Jodi Moore called the meeting to order.

The following members were present:

Hinckley-Big Rock: Dr. Travis McGuire  
Mrs. Joan Umano  
Leland: Mrs. Jodi Moore  
Mrs. Sara Miller  
Newark: Mrs. Amy Smith  
Mrs. Jean Fletcher  
Sandwich: Mr. Rick Schmitt  
Serena: Mr. Spencer Byrd  
Mrs. Susan McNelis  
Somonauk: Mr. Jay Streicher  
Mr. Norm Johnson  
Yorkville: Mr. Jason Senffner

The following were absent:

Earlville: Mr. Rich Faivre  
Mr. Jeff Maly  
Indian Creek: Mr. Chad Willis  
Plano: Mr. Tony Baker  
Mr. Kyle Klatt  
Sandwich: Mr. Dave Stahl  
Yorkville: Dr. Tim Shimp

**STUDENT RECOGNITION**

The Teaching Methods program welcomed the preschool students on September 22. Mrs. Edwards interviewed one of the second year students, Grace Ludwig from Newark, about the differences in this year's curriculum and procedures. Their pre-recorded interview was shared with the Board. Grace highlighted some of the changes in their lesson plans, how they are engaging the preschoolers while wearing masks, how snack time is handled and the snacks provided. Grace said the high school students have found that they need to be much more adaptable and flexible this year to accommodate the preschoolers in this new environment.

### CONSENT AGENDA

Mrs. Fletcher moved and Mrs. Umano seconded the motion to approve the Regular Session minutes from the August 5, 2020 Board of Control meeting; the bills for payment September 2 and October 7, 2020; the monthly financial reports and the sale/disposal of the following vehicles: a 2001 Honda CR-V, a 2006 Ford Escape and a 2006 Ford Explorer. Roll call was taken. All ayes. The motion passed unanimously.

### 2019-2020 ANNUAL AUDIT REPORT

Erica Blumberg from Mack & Associates joined the meeting virtually to present the 2019-2020 audit to the Board. She said Lynn Rott and the administration did a great job, the audit was very clean and there were no concerns. Mr. Schmitt moved and Mr. Senffner seconded the motion to approve the 2019-2020 audit as presented. Roll call was taken. All ayes. The motion passed unanimously.

### ASSISTANT DIRECTOR'S REPORT

Mrs. Edwards reported on the following:

- **Sophomore Virtual Visits**

In a traditional school year, sophomores from each of our sending schools visit IVVC before course selection. This year, she made a video for each school to share with the sophomore class that gives information about Career and Technical Education, the IVVC experience, and answers frequently asked questions about how IVVC works with the school. Additionally, IVVC has created an interactive virtual sophomore visit website to simulate a sophomore tour - <https://sites.google.com/ivvc.net/virtual-sophomore-visit>. She shared the video and website with counselors on Friday, October 2. She requested addresses for all sophomores so IVVC can follow up with a postcard directing students' and parents' attention to the website.

Mr. Barbic publicly thanked Mrs. Edwards and the IVVC Leadership Team for all of their hard work on this project. Mrs. Edwards thanked the school districts for their commitment to their 8th grade students because many of those students who are now sophomores have toured the building and been exposed to IVVC's programs.

- **Grant Update**

Auto Body instructor, Blake Winters, received a grant for \$1,150 from VALEES for six dual action palm sanders and two buffing machines.

Fire Science instructor, Scott McCarty, received a grant for \$1,200 from VALEES for a thermal imaging camera to help students understand the methods of doing a primary and secondary search through darkness and fake smoke.

Computer Programming instructor, AJ Keller, received a grant for \$1,200 from VALEES for 3D printing supplies to support students' portfolios of 3D models they have designed.

Law Enforcement instructor, Vince Logan, received a grant for \$1,296 from VALEES for updated training aids including handcuffs and batteries for radios that were recently donated. Both items are used regularly in scenario training in Law Enforcement.

Graphic Design instructor, Kelly Gibbs, received a grant for \$1,200 from VALEES for a drawing tablet that will enable students to create more intricate and detailed work.

- **October 9 PD Day**

IVVC and KEC host a joint PD day annually in the fall. This year we will meet virtually and will focus on best practices in remote education with presenters from Sycamore High School and Tech Campus in Lake County who are teaching in a full remote environment. We will also receive an overview of Seamless WBL, a software designed to support integration of work-based learning into schools. IVVC was chosen as a pilot site for Seamless WBL for the VALEES region. In the afternoon, IVVC and KEC teachers will join their colleagues across the state for PLCs, a continuation of the PLCs in May and August.

### INSURANCE RATE STATUS

Mr. Barbic said the cost for the IVVC's share of individual employees' health insurance will decrease 1.6% at the November 1 renewal, resulting in a savings of \$2,040 for IVVC. The dental, vision and life insurance rates remain unchanged. The IVVC Insurance Committee was informed of these updates.

### PRINCIPALS/COUNSELORS MEETING

Each September Mr. Barbic hosts a Principals/Counselors informational meeting on-site. This year Mr. Barbic shared a pre-recorded message with the principals on September 30. He invited all of the principals to follow up with a virtual meeting for any clarification or discussion, but no one contacted him. On October 2, Mrs. Edwards hosted a Zoom meeting with all of the counselors, sharing many of the same updates with them, as well as counselor specific information.

### CTEI AND PERKINS GRANT UPDATE

The Illinois State Board of Education has consolidated the CTEI and Perkins Grants and IVVC was approved on September 2. Mr. Barbic said the CTEI grant will be level funded at \$330,407 of which \$329,485 will be used for certified instructor salaries. The remaining \$922 will be allocated to the IVVC 8th Grade Career Pathways event in the spring.

The Federal Perkins grant is \$40,238 and a portion will be used as follows:

- \$19,958 for teacher assistant salaries;
- \$3,346 for drug testing, fingerprinting and background checks for CNA, EMS, Health Occupations and Sports Medicine students which are requirements for clinicals and work-based learning opportunities;
- \$3,192 for supplies and materials in Auto Technology, Graphic Design, Sports Medicine and Welding;
- \$1,900 for a CNC engraver as part of curriculum work in Construction Trades, Computer Technology and Welding.

FALL SEMESTER UPDATE

Mr. Barbic highlighted the following:

- To date, we have had both students and staff members who have been required to quarantine for some time. None have needed the full 14 days. No one has tested positive for COVID-19 in the building. Mr. Barbic said the school district nurses and personnel have been fantastic with their communication between schools. The instructors are reaching out to those students that are quarantined to keep them caught up with the rest of the class. The instructors have also been contacting parents of those students who are not engaging remotely.
- We are using the Cleared4School app for parents to certify their students daily. This certification is used as their ticket in the door on in-person days, and for attendance purposes on remote days. Mr. Barbic commented that the preschool parents are doing the best job using this app!
- September 3 was the Virtual Curriculum Night where families had an opportunity to meet their student's instructor, tour the classroom and lab spaces, receive an outline of learning targets for the year, understand expectations/safety and ask questions. Those that could not attend on September 3 were able to watch the recording on their student's Google classroom.
- Our Aviation Mechanics class at Lewis University started this fall with two Indian Creek students and one Yorkville student enrolled. During the fall semester, the students attend lab on Wednesdays and participate in remote learning the other days. The spring semester will be the opposite, the students attend lab on campus Monday, Tuesday, Thursday and Friday, with remote learning on Wednesdays. Mrs. Edwards said she has been very impressed so far with the Lewis University staff on their communication skills and flexibility.

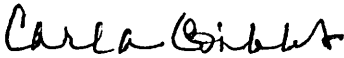
OTHER BUSINESS


Mrs. Edwards will begin her maternity leave in late October and Mr. Barbic has reached out to several retired administrators as a back up plan in case he is not in the building due to illness. There are four confirmed to sub.

Mrs. Umano asked if the IVVC staff has seen any drop in performance among this year's student body. Mr. Barbic and Mrs. Edwards both spoke about some of the challenges the students are having when they are not on-site. He said they are working every day to figure out other ways to engage the students.

Mrs. Fletcher moved and Mr. Senffner seconded the motion to adjourn at 7:17 p.m. The next Board of Control meeting will be held **Wednesday, December 2, 2020 at 6:30 p.m.**

Respectfully submitted,

  
Carla Gibbs  
Recording Secretary

APPROVED:   
Chair, Board of Control