



600 Lions Road • Sandwich, Illinois 60548

Minutes of the Board of Control Meeting
held on Wednesday, February 3, 2021 at 6:30 p.m.
at Indian Valley Vocational Center

Chair Jodi Moore called the meeting to order.

The following members were present:

Earlville:	Mr. Rich Faivre
Hinckley-Big Rock:	Dr. Travis McGuire
	Mr. Brian Smith
Leland:	Mrs. Jodi Moore
	Mrs. Sara Miller
Newark:	Dr. Ed Boswell
	Mrs. Jean Fletcher
Plano:	Mr. Tony Baker
Sandwich:	Mr. Rick Schmitt
	Mr. Dave Stahl
Serena:	Mrs. Susan McNelis
Somonauk:	Mr. Jay Streicher
	Mr. Norm Johnson
Yorkville:	Mr. Jason Senffner

The following were absent:

Earlville:	Mr. Jeff Maly
Indian Creek:	Mr. Chad Willis
Plano:	Mr. Kyle Klatt
Serena:	Mr. Spencer Byrd
Yorkville:	Dr. Tim Shimp

Mr. Barbic welcomed Dr. Ed Boswell, Newark's new superintendent, and Brian Smith, Hinckley-Big Rock's board member, to the Board of Control.

Sean Kelley, a Graphic Design student from Serena, created a virtual portfolio that was shown to the Board.

CONSENT AGENDA

Mrs. Fletcher moved and Dr. McGuire seconded the motion to approve the Regular Session minutes from the December 2, 2020 Board of Control meeting; the bills for payment January 6 and February 3, 2021; the monthly financial reports and the sale/disposal of a 1997 Chevrolet K1500. Roll call was taken. All ayes. The motion passed unanimously.

2021-2022 IVVC CALENDAR

Mr. Barbic highlighted the first day for teachers as August 16 and the first day of student attendance will be Wednesday, August 18, 2021. Spring Break is scheduled for March 21-25, 2022. Dr. McGuire moved and Mr. Faivre seconded the motion to approve the 2021-2022 calendar as presented. Roll call was taken. All ayes. The motion passed unanimously.

IVVC's E-LEARNING PROGRAM

Mr. Barbic said that all of the steps of the verification process have been completed for the Illinois State Board of Education. Dr. McGuire complimented Mr. Barbic on how the program was laid out. Mr. Barbic said the process has worked well during the recent inclement weather day and while in the adaptive pause. Mrs. Fletcher moved and Mr. Schmitt seconded the motion to approve IVVC's E-Learning Program as presented. Roll call was taken. All ayes. The motion passed unanimously.

AUDITOR

Mr. Schmitt moved and Dr. McGuire seconded a motion to approve Mack & Associates contract for 2021-2023. Roll call was taken. Eight ayes and one nay. The motion passed eight to one.

ASSISTANT DIRECTOR'S REPORT

Mrs. Edwards reported on the following:

- All IVVC teachers will attend Building Partnerships for America's Future, a virtual CTE focused conference hosted by VALEES on February 26. Breakout session topics include Universal Design for Learning, supporting special populations, serving students from trauma with a compassionate classroom, creating student voice in both the classroom and online settings, using labor market data to inform career counseling, and best practices in remote instruction.
- Gustafson Scholarship - IVVC will send Paula Ferrer from Sandwich and Jenna VerCautren from Hinckley Big Rock to be interviewed by Waubensee for the Gustafson Scholarship.
- Grants - EMS instructor, Sarah Speerly, received a grant for \$1,200 from VALEES to purchase tablets that can be used on the fire/EMS training ground to run ESO, the patient care reporting software used in the Kishwaukee and Southern Fox EMS systems.

STRATEGIC GOALS UPDATE

Mr. Barbic presented the following updates on the Strategic Goals:

- **Goal 2, Objective C - Continue to meet regularly with building administration and student services personnel.**
IVVC hosted a virtual counselor meeting on January 8, 2021. The new digital registration process was shared.
- **Goal 4, Objective A: Continue to maximize state and federal grants.**
We have received the first FEMA grant for \$4,380.09 and applied for a second.

FEBRUARY IS CAREER AND TECHNICAL EDUCATION MONTH

IVVC will celebrate CTE month in several ways this year. Calendars have been created for our business/industry partners, as well as program updates to accompany them. We are also celebrating these partnerships daily through our social media platforms, highlighting one program each day. Auto Body will be the first program featured on February 8 and will finish with Welding and Fabrication on February 26.

STATE AND FEDERAL GRANT DISBURSEMENTS

Mr. Barbic reported the following:

- CTEI - For 2020-2021, IVVC received a lump sum payment in January for \$231,285 of the \$330,407 allocated, equivalent to seven of ten payments.
- Perkins - For 2020-2021, IVVC has received three payments, totaling \$18,924 of \$40,238 allocated.

JACK E. AND NORMA E. (REX) NORLING FUND

The Jack E. and Norma E. (Rex) Norling Fund was created to honor the legacy of Norma and Jack and note the importance of education in their lives. The fund will provide support for both Sandwich 430 and IVVC to continue the work of educating students. Jack served as one of the founding members and first acting Director at IVVC.

BOARD OF CONTROL MEETING SCHEDULE FOR 2021-2022

A copy of the schedule was distributed to each board member.

OTHER INFORMATION

Mr. Barbic spoke about the following:

- A sophomore family experience was held for the first time on Monday, January 18, 2021. Due to COVID protocols, IVVC was unable to conduct the traditional fall sophomore tours. By adding this family experience, the sophomores and their parents had the opportunity to visit the building, tour the labs and shops and talk to the instructors. Over 1,000 individualized mailers were sent out and more than 150 families signed up using a QR code. We received a lot of positive feedback from the families and the instructors on the event.
- Per the Joint Agreement, the IVVC 2021-2022 enrollment numbers are due Monday, March 1.
- Mr. Barbic has been in discussions with Franklin School of Cosmetology in Morris as a potential southern site for our Cosmetology program. Currently, students attend Debutantes in DeKalb or Hair Professionals at their Oswego and Sycamore sites. There are no adult learners at Franklin and the high school students attend classes during the day. At this site, students would have the ability to earn all 1,500 required hours during their junior and senior years of high school.
- Com Ed energy upgrade - The hallway upgrade is nearly complete. Our maintenance employee, Scott Kolb, changed out the T8 bulbs for LED panels during the adaptive pause. The cost of the project is \$4,546.50. We are receiving \$2,240 in rebates from Com Ed. The project cost is \$2,306.50 and the annual energy savings is \$2,343.94.
- E-Rate - For 2020-2021, all required forms were completed by June, 2020. On January 19, 2021, we were notified that the service provider for our fiber optic transport was transitioned from NIUNet to Syndeo Networks, Inc., effective July 28, 2020 (the access will stay with NIUNet). This will require a separation of Service Provider Identification Number (SPIN) on

our submitted Form 471, a process we are actively investigating. The 60% discounted invoice for access has been paid. We have advised Syndeo Networks that we prefer discounted invoices (rather than a reimbursement by E-Rate), but have not been invoiced for transport yet.

For 2021-2022, student numbers and percent low income were updated in November, based on 2020 IL School Report Cards. Our average low income is consistent with the prior year, at 31.1%, and our E-Rate discount rate will remain at 60%. Like the previous year, there was no requirement to submit Form 470 as we are in a multi-year contract, and no new services were requested. Form 471 (Description of Services Ordered and Certification) was submitted on January 25.

Mr. Barbic said our bookkeeper, Mrs. Rott, handles E-Rate and does a fantastic job.

CLOSED SESSION

Mrs. Fletcher moved and Mr. Schmitt seconded the motion to go into Closed Session at 6:57 p.m. to discuss the appointment, employment, reassignment, compensation, discipline, performance or dismissal of specific employees of the public body. In addition, the bi-annual review of closed session minutes; and the destruction of closed session audio recordings. Roll call was taken. All ayes. The motion passed unanimously.

OPEN SESSION

Dr. Boswell moved and Mr. Streicher seconded the motion to return to Open Session at 7:11 p.m. Roll call was taken. All ayes. The motion passed unanimously.

MOTION RESULTING FROM CLOSED SESSION

Dr. McGuire moved and Mr. Faivre seconded the motion to approve the closed session minutes of the regular meeting held August 5, 2020. All ayes. The motion passed by unanimous consensus.

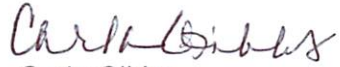
Mr. Streicher moved and Mrs. Fletcher seconded the motion to approve the closed session minutes of the regular meeting held December 2, 2020. All ayes. The motion passed by unanimous consensus.

Dr. McGuire moved and Mr. Johnson seconded the motion to approve the bi-annual review of closed session minutes for April 2020 to August 2020 and the destruction of closed session audio recordings for August 2019 and earlier. All ayes. The motion passed by unanimous consensus.

Mr. Faive moved and Mrs. Miller seconded the motion to approve the Director's Evaluation as presented. Roll call was taken. All ayes. The motion passed unanimously.

Mr. Streicher moved and Dr. McGuire seconded the motion to adjourn at 7:14 p.m. The next Board of Control meeting will be held **Wednesday, April 7, 2021 at 6:30 p.m.**

Respectfully submitted,



Carla Gibbs
Recording Secretary

APPROVED: _____



Chair, Board of Control